Percent for Art Scheme - Information Brief

THEATRES, DAY WARD, CANTEEN & ASSOCIATED DEVELOPMENTS AT NENAGH HOSPITAL

NENAGH
CO. TIPPERARY

November 2014
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Introduction

Under the Per Cent for Art Scheme, UL Hospitals and HSE Estates wish to invite submissions and commission original artwork pieces with the primary aim of enhancing the care environment of persons and also the general environment for the staff that care for them and indeed the general built environment for all visitors and users of the redeveloped facilities at Nenagh Hospital, Nenagh, Co. Tipperary. Artwork already completed may also be considered if it fits with the project requirements as outlined in this brief.

Acute hospital services in the Mid-West have recently been subject to major service reconfiguration with the six acute hospitals now under a single governance structure.

UL Hospitals incorporates University Hospital, Limerick, (UHL) Croom Hospital, (CH) University Maternity Hospital, Limerick, (UMHL) Ennis Hospital, (EH) Nenagh Hospital (NH) and St. John’s Hospital, Limerick, which provide acute hospital care for the population of Limerick, Clare, North Tipperary and surrounding counties (approx 378,410 as per 2011 census).

Nenagh Hospital has recently undergone significant redevelopment works to provide a modern theatre suite, pre-operative assessment unit, consulting rooms, staff facilities and a refurbished day ward at first floor level. At ground floor level modern canteen facilities have been developed along with some ancillary support spaces for the hospital.

The Per Cent for Art Scheme provides a unique opportunity to greatly enhance these developments for the benefit of our patients, hospital visitors and our staff.

All proposals received will be carefully considered. Drawings of the areas are being provided which also show some preliminary suggested locations for Art.

We would like to promote a welcoming, calm, cheerful, caring, healing and embracing environment with elements that are recognisable and comforting and duly appropriate to the nature of the building and the locality.

Projects financed under this scheme should display the highest levels of artistic excellence, be innovative in their nature and display a high level of understanding for the sensitive setting and people (patients, visitors and staff) involved. These may include –

- Integrating artwork into the fabric of the building
- Commissioning permanent or visual art

We feel that textures, colour and materials should allow interaction between the artwork and the patients, visitors and staff.

Materials used and form of Artwork should also be sensitive to this particular health care setting/environment.
We would like the built environment to reflect the pride we have in our hospital and the high quality services it provides in accordance with its status as a significant contributor to acute healthcare provision in the mid-west.

The main phase of the project is now complete with the remaining elements due for completion in January 2015.

**Per Cent for Art Scheme**

The Per Cent for Art Scheme was set up under a Government decision in May 1997. Under the Scheme, when public bodies undertake capital projects, the construction budgets should include a limited level of funding for an artwork, art feature or arts project.

In line with best practice, UL Hospitals and HSE Estates will conduct a selection process to find suitable artist(s), artwork(s), or arts project(s) for the redeveloped areas at Nenagh Hospital.

The competition is open to a wide range of visual artwork(s).

**Budget for the Artwork(s)**

The maximum budget for the design(s), supply and fix for this project will be €51,000 inclusive of all costs, expenses, VAT and other charges necessary for completion of the project.

All costs (where they arise) are to be included as part of the budget, e.g.

- VAT
- insurance
- research and development
- materials and fabrication
- engineering design (if appropriate)
- transportation, installation & erection
- health and safety considerations including requirement of Project Supervisor Construction Stage (PSCS) Service
- any other costs and charges necessary to install & complete the artwork project

**The Artwork(s)**

Artworks must be of the highest standard, may be permanent in nature, be innovative and must be sensitive to the patients, visitors and staff who use, visit or work in the hospital.
The artworks may be of any discipline, design or media. One or more commissions may be awarded as a result of the process.

There is a flexible approach to the media and nature of the project and locations for art. It is envisaged that applicant’s would ideally look for inspiration for their proposals in the social and cultural context of the surrounding hinterland and its landscapes.

Account must be taken of current Health and Safety Regulations.

Artists should give due consideration to energy consumption and low maintenance aspects of their proposed artworks.

**Artists’ Submission**

Artists should submit all of the following where relevant to their proposal:

1. Completed Tender Form (see attached)
2. CV (maximum 3 pages).
3. A typed proposal (maximum 350 words) outlining ideas and concepts for the project.
4. Details of materials to be used, technical specifications where relevant, methodology and installation details and preferred locations for the proposed artwork(s) etc as relevant. The Artist should include for any assistance or support the artist may require during the project including any engineering design requirements if relevant.
5. Examples of previous work in the form of photographs or digital images etc. (jpegs on CD). Note: no more than 10 images in total should be submitted.
6. Sufficient models, maquettes, illustrations etc. for the purpose of communicating scale, proportion, materials, location and artistic content of the developed project if relevant
7. A visual representation of the proposed artwork in situ, for the purpose of communication scale (metric dimensions should be provided if appropriate), proportion, materials, location and artistic content of the proposal. This visual representation should use for example drawings, computer generated images, photographs, etc.
8. Satisfactory evidence of Health and Safety, Infection Control, durability and low maintenance requirements as appropriate including guidelines for maintenance & cleaning requirements of the artwork(s) as appropriate. The Artist would be required in due course to produce a detailed Method Statement for the installation of the artwork(s) for acceptance by the Commissioner prior to installation.
9. Timescale for realisation and proof of ability to deliver the project within a reasonable timeframe.
10. Total Cost (inclusive of VAT if required) including budget breakdown showing all cost elements to successfully complete and install the commission.

- No fees or expenses will be payable arising from the above submission
All submitted materials are to be clearly marked with the Artist’s name, contact details and the title “Nenagh Hospital Redevelopment Per Cent for Art Scheme”. Submissions should ideally be no larger than A3 size (30 cms x 42 cms). Hard copies of the proposals are required. It is not intended to return submissions to tenderers. However, if so requested in the submission, we will endeavour to give Artists the opportunity to collect their submission once the evaluation has been completed.

**The deadline for receipt of Artists’ submissions is 4pm on Wednesday 14th January 2015.**

**Completed Tender Application Forms and Submissions must be delivered to:**
Margaret Stackpoole, HSE Estates, Health Service Executive, Holland Road, National Technology Park, Limerick by the deadline in order to be considered.

For further information on this invitation the email address is estates.midwest@hse.ie

Site visits are considered necessary and can be arranged by contacting Aidan Cleary (087 6843912) or Philip Brennan (087 6789898) at Nenagh Hospital.

**Selection Process**

The Invitation to Tender will be made public by notification through media including the website of Visual Artists Ireland and through an electronic bulletin to circa 9,000 subscribers. Artists are invited to submit their proposals for consideration by the Project Arts Committee. Please see “Artists’ Submissions” paragraph above for details. Artists are expected to visit the hospital during the tender period at their convenience and it is recommended to ring to make an appointment in this regard. Some drawings and photos relating to the facilities are also included as part of the tender documentation.

The Project Arts Committee will include an Artist and representatives from HSE Estates and Clinical Departments.

The Committee will consider the submitted proposals and initially make a shortlist of those deemed suitable for further consideration. The Project Arts Committee may invite Artists to a meeting if clarification on their proposal is deemed to be required.

Short-listed Artists may also be contacted and invited to develop their proposals further. If this is deemed to be required a small fee (inclusive of VAT if applicable) to cover costs, will be offered to each of these Artists to assist if a further development process e.g. prototype etc. is deemed required.

Any additional information requested by the Projects Art Committee with regard to Safety & Health, Method Statements, Engineering Requirements will have to be provided at this stage.
The Project Art Committee will review the short listed submissions along with any more developed proposals arising and ultimately make a final decision on which of the proposals if any to proceed with.

**Award Criteria**

Applications will be assessed using the following criteria:

- The appropriateness / quality of the concept.
- Quality of proposed artwork in terms of innovation, craftsmanship.
- Integration of the physical, social and cultural context of the work.
- Impact and therapeutic benefit for the hospital environment, patient population, visitors, staff and the community.
- The feasibility of the commission
- Appropriateness and sensitivity to the context
- Durability, ease of maintenance and cleaning
- Compliance with Health & Safety Requirements

**Note:**

Artists should note that they may need to make themselves available for consultation with the Project Arts Committee at any stage of the competition’s evaluation process. However, it is intended that any meetings would be kept to a minimum and would be organised to be as productive as possible for everyone. Artists will be given reasonable advance notice of any meeting.

The Project Arts Committee may:
(a) select one or more artists work(s); or
(b) reject any or all of the artworks submitted thus far; or
(c) invite an individual artist to submit or re-submit a proposal

It should be borne in mind that the Project Arts Committee can ultimately decide that no artwork is to be selected.

**Award of Art Commission and Contract**

This involves the nominated Artist(s) and HSE Estates entering into a contractual commitment to bring the artwork(s) to fruition. Payment and delivery schedules etc. will be agreed as part of the contract.

Members of the Project Arts Committee will oversee progress of the artworks to completion.
 Provisional Project Schedule

1. Proposals shall be submitted to Project Arts Committee, Nenagh Hospital Redevelopment Project c/o Margaret Stackpoole, HSE Estates, Health Service Executive, Holland Road, National Technology Park, Limerick, containing all relevant information as outlined in this information brief by 4pm on Wednesday 14th January 2015.

2. The Project Arts Committee intend to meet shortly thereafter to review the submissions received with a view to ultimately proceeding with the award of contract(s) without any undue delay.

 Tender Conditions

• The decision of the Art Committee is final.
• Artists(s) will be required to enter into a formal contract with the HSE before any work commences.
• Evidence of appropriate insurance will be required before work commences.
• Evidence of up-to-date tax compliance (tax clearance cert) will be required before commencement.
• All work activities must be carried out in accordance with Health and Safety Guidelines and Acts.
• The Artist(s) might be required to provide progress reports to the Project Art Committee.
• The HSE will not be liable for any other expenses incurred by the Artist/s.
• Artists please note: the HSE is subject to the Freedom of Information Act, 1997. If you provide information in the Proposal which you consider to be of a commercially sensitive nature, please clearly indicate this in your Proposal.
• The Artist(s) does not retain any property or other rights to the artwork once payment is made.
• The HSE is not responsible for any damage to Prototypes or other property.

 Copyright and Reproduction Rights

Copyright in the Work (including in any preliminary designs) shall remain at all times with the Artist.

The Artist grants to the Commissioner and its assigns a non-exclusive licence to make two-dimensional reproductions of the Artwork for non-commercial purposes, including, but not limited to, reproductions used in brochures, media publicity, exhibition catalogues or other similar publications, any record, publication, film, video or television broadcaster cable programme service.

If the Commissioner wishes to make reproductions of the Artwork for commercial purposes the Parties shall execute a separate agreement to address the terms of the license granted by the Artist and the royalty the Artist shall receive.
The Artist shall at all times be acknowledged as creator of The Work. The Artist hereby asserts his/her right to paternity.

Payments by HSE

Payments shall be made in accordance with the schedule outlined in the contract upon receipt of invoices and reasonable progress. Payment of any applicable VAT is the responsibility of the Artist.

If any other information is deemed required regarding the project or competition please contact: estates.mid-west@hse.ie
**APPENDIX 1**

Per Cent for Art Scheme – Theatres, Day Ward, Canteen & Associated Developments Project at Nenagh Hospital, Nenagh, Co. Tipperary,

**Tender Form**

<table>
<thead>
<tr>
<th>Artist’s name:</th>
<th></th>
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<tbody>
<tr>
<td>Postal address:</td>
<td></td>
</tr>
<tr>
<td>Telephone numbers:</td>
<td></td>
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<tr>
<td>Email address:</td>
<td></td>
</tr>
<tr>
<td>Website address (if applicable):</td>
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**Title of Proposal**

<table>
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<th>Concept or Theme in the Proposal</th>
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**Category**

<table>
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<th>Estimated Cost</th>
<th>Total amount €__________</th>
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**Value Added Tax**

- On-site 13.5%
- Supply only 23%

If applicable on the above please state the VAT% rate ________  
and the amount of VAT €__________ included above. Otherwise no VAT is included for your proposal.

**Disclosure** – if you have previously worked for or are working for or have undertaken an art commission for the HSE please give details and the experience that you have gained.

<table>
<thead>
<tr>
<th>Signature of Artist:</th>
<th>Date:</th>
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Per Cent for Art Scheme – Theatres, Day Ward & Canteen Developments at Nenagh Hospital

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APPENDIX 2 – Photographs

Figure 1: Overview of wall space in theatre recovery zone

Figure 2: Overview of wall space outside day ward
Figure 3: Overview of waiting area
APPENDIX 3 - Drawings