



Hello and welcome ...

We've tried to make the registration process as simple as possible. There are some changes this year as I would like to include groups. All you need to do is -

- Fill in the registration form below and tick the acceptance boxes.
- If you are part of a group, we still require the name of each artist and that they sign the group's application form.
- For Individual Artists nothing will change, you will pay for a space to a space and a half for €20. This is an annual cost that will cover you for the year.
- Groups will pay by space. So it's €20 for a space, which is big enough for 3 – 4 artists depending on the size of their work. Groups can ring and discuss any concerns. This is an annual cost that will cover you for the year.
- We take part in several festivals as well as each Saturday in summer and the Art in the Park – Off the Rails Exhibition.
- *Where to send payment?*
 - *Make a bank transfer to the account details on the form made to the value of €20.*
 - *Cash/ Cheque payments can be made in person to the address above. Our office opening times are 9.30 – 4.00 Monday to Friday, Tralee Chamber Alliance, Suite 8 – Block 2, HQ Tralee, Dominick Street, Tralee, Co Kerry.*

Any problems with the form or payments please feel free to ring 066 712 1472 or send a message by email to artsofficer@tralee.ie with email subject line, 'Art in the Park Tralee'.

Please feel free to join in the conversation and chat on the 'Art in the Park Tralee' via our Facebook Group Page....

Kind Regards

Mary Greene

Arts and Events Officer

Tralee Chamber Alliance



2019 Registration Form

Individual Artists

*Name of Artist: _____

*Email _____

*Contact Number: _____

If you can't be present on the day please include the name of person/ persons who is going to help sell your work and be present on the day if not you the artist.

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Groups working together

Group Name: _____

Email (Group leader if a Group): _____

Number in the Group? _____

Contact Number: _____

Number of space's required - Cost €20 per space - (each space allocates 3 -4 artists depending on size of work?).

List of artists in your group – please print name's here and get each one to sign that they have agreed to the rules and regulations at the end of the document. New members to your group can be added throughout the year, please let us know, it's important for insurance purposes.

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Payment - Bank Transfer Details-

Account Name: Tralee Chamber of Tourism, Commerce & Industry

Bank: Bank of Ireland, Castle Street, Tralee, Co Kerry.

Account no: 96091460

Sort Code: 90-58-38

BIC: BOFIE2D

IBAN: IE57BOFI 9058 3896 0914 60

*Accept the Terms &Conditions:

- I have carefully read, understood, accepted and agree to abide by the Rules and Conditions for Art in the Park, Tralee.
- I intend to exhibit only my work for the duration of the exhibition.

*Individual Artist Signature _____ Date: _____

*Group Signatures _____ Date _____

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Rules &Conditions

- Each artist/group is given their own space. Each space measures 9ft by 4.5 ft.
- Please note for registration to sell and insurance purposes we require each artist taking part to be listed on the form.
- If you are part of a group that you organise among yourselves the rostering and looking after each other's work each week.
- As a condition for use of The Green Tralee, the exhibition is strictly limited to original works by the exhibitor, which shall be displayed on the railings only. You are not required to frame your artwork.
- Art on the Rails is an exhibition of 2d works such as paintings, prints, drawings, mixed media and photographs. Sculptures are not allowed.

- Only the named artist on the application form may exhibit their work, you can however have someone look after your work on the day, please list the names of who you would like to look after your work on the application form. More artists can join your group just notify Tralee Chamber and we will update the registration form for that group.
- Artist's may look after each other spaces, so they may require that they are located side by side, spaces are allocated on a first come first serve basis. Allocation of space's may be done by lotto if we need to do this due to the amount of artists participating.
- The exhibition runs Saturday from 11-5pm each day.
- All exhibitions should be set up before 11am and be removed before 6pm each evening.
- After the exhibition, the area used should be left in a clean and tidy condition. All items used to mount your exhibition must be removed each evening.
- The exhibits should be attached to the railings using string or other soft materials. Wire or other materials likely to cause damage to the railings should not be used. Do not use sticky tabs as these cannot be removed easily. All materials shall be provided by the exhibitor. Any exhibitor found using materials likely to cause damage, will be required to remove their work. You will be responsible for the cost of any damage whatsoever caused to The Green arising out of infringement. All artworks should be securely fixed against the elements. The Tralee Chamber Alliance will not be responsible for any claims arising out of injury to third parties caused by negligence by the exhibitors.
- No "STRUCTURES" allowed. Bars, canopies etc. are not allowed. No items are to be erected that are higher than the railings or that are likely to fall or be blown down and cause injury. For public safety reasons this will be strictly enforced. The pavement should be clear of boxes, tables and prints at all times.
- No undue interference should be caused to other visitors of Tralee Town
- Participation in the event is not an endorsement of any business or service by Tralee Chamber Alliance
- Each artist is responsible for his/her exhibits (supervision, hanging, weather protection, etc.). No claims will be accepted by the organisers.
- The organiser has the right to request the removal of any photograph or display considered not appropriate for public display.
- The Chamber will do their best to establish what sections of the railings are not available due to routine maintenance. If a section allocated is rendered unusable due to maintenance, those affected must take the alternative space offered.
- All exhibitors shall comply with all of the directions of the Park Superintendent or his authorised representatives.
- PARKING: The Garda Siochana have advised us that all the laws regarding parking, double parking, meters, etc., are all still in force during the exhibition. It is up to the exhibitors to make their own arrangements with regard to parking. However there are a number of car parks close to Denny Street such as Brandon and Town Centre. You will be provided with a sign to park your car while taking your work out in the morning and removing in the evening.
- Completion of the Application Form and payment of Exhibition Fee confirms your acceptance of the rules.
- The organisers of this exhibition are employees of Tralee Chamber Alliance work very hard during the year to make these events a success. Any exhibitor acting aggressively or violently or with otherwise inappropriate behaviour against any of the organisers will immediately lose their space and may be excluded from future exhibitions. In the event of any dispute, the decision of the organisers is final. By returning the application form with your fee it is assumed that you accept all of the above condition.